

SCHEDULE TO BE ABOLISHED



200 North Street
Jackson, Mississippi 39201

Records Control Schedule

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SCHEDULE #: 3725

AGENCY: Mississippi Development Authority
DIVISION: Minority Business Division
OFFICE/SECTION: Rural Minority Business Development

RECORDS SERIES TITLE: Project Files

DATES: 1997 - 2019

DOES THIS SERIES CONTINUE TO ACCUMULATE? yes

ARRANGEMENT: alphabetically

DESCRIPTION:

This series consists of files related to the development of minority-owned business in the state of Mississippi. Included are site evaluations, interview information, proposed business plans and staff working papers pertaining to recommendations. This series is cut off at the end of the calendar year.

DISPOSITION INSTRUCTIONS:

Hold in the current files area three (3) years; transfer to SRC; hold two (2) years, then dispose.

RIGHTS MANAGEMENT:

REMARKS:

STATE RECORDS COMMITTEE STATUS: Approved on 05/15/1997

These records no longer accumulate and all older records have been destroyed according to this retention schedules.